

# Arrowsmith FCA Bio Book

Our juried and non-juried shows we display members' bios and access to their business cards. We are committed to updating our Bio Book for our membership. Our visitors often page through it and check out our artists. We also have accommodation for 10 of your business cards adjacent to your Bio.

Our goal is to make the book as user-friendly and consistent as possible and yet give individual artists the latitude to create or update their individual "look". Each member is invited to submit a 1 page bio. To make the Bio book easy to read, you will be able to choose from two templates that contain consistent templates and fonts.

As you build your bio we are aware that there are varying levels of expertise in using applications on the computer so we have **three options** from which you can choose:

1. A "Word" template that presently contains Birgit's photos. All you have to do is insert your own images and biography. There are more instructions embedded in the template. (Just "save as" etc. into your own folder and work from there.)
2. A "Word" document that contains the bare minimum of our consistent layout and gives you more freedom to be creative.
3. We have arranged with Bonnie and Imi at QB Art Supplies for you to send Imi your images and your Bio words and she will assemble your page for you. The cost will range between \$25-\$50 depending on the clarity and complexity of your individual page.

## Notes:

1. QB Art Supplies has the resources to print (in high quality) your Bio. Price depends on how many copies you want. You need only submit one copy for our Bio Book. If you used "Word", you must convert it to a PDF file before you have it printed.
2. Imi is available only on Mondays, Tuesdays and Wednesdays. Her email address is: [qacs@shaw.ca](mailto:qacs@shaw.ca)
3. [Imi can be reached at 250-752-1712.](#)
4. Apple users should use the templates as a guide for your final Bio. You will have to convert to a PDF file and use the headers etc. to emulate the template.
5. Your words for the biographical section should be fairly brief. Our experience is that visitors *read* little and *look* much more at the images.
6. You may submit (mail/deliver) your printed bio plus 10 business cards to:  
Birgit Coath  
664 Meadow Drive  
Qualicum Beach, BC  
V9K 2T2

Prior to every FCA Juried Show, you will be prompted to submit your bio and business cards by a date shortly before the opening of the show.

Thank you for being prompt. We look forward to refreshing our Bio Book!