



FEDERATION OF CANADIAN ARTISTS

Arrowsmith Chapter

POLICY MANUAL

1. General

The FCA does not sell, rent or give its membership list to anyone

2. Website

The Arrowsmith Chapter owns and controls the website, The President of the Arrowsmith Chapter is the Editor in Chief and has the final say about content on the website.

Who may use the Website Links:

- Any active Arrowsmith Chapter Member who has paid their dues for the current year may benefit from the website links on www.arrowsmithfca.ca .
- Members who have not paid their Arrowsmith chapter dues will have their Links removed from the website.

Solicitation from the FCA Arrowsmith Chapter Website:

- No paid commercial solicitation from the website is allowed
- At the discretion of the President, notices of workshops, private member shows and other notices that will generally benefit the Arrowsmith Chapter Members will be allowed on the website. Members may contact the web master directly with requests for such information to be included on the website. If there is any doubt about the content the President will be consulted for direction.

Disclaimer

- The FCA Arrowsmith makes every effort to ensure that all works represented are original works of our members. Any issues of infringement of copyright or moral rights that may arise in such works are the sole responsibility of the artist, and the FCA Arrowsmith accepts no responsibility whatsoever for infringement of such rights, nor for any loss, damage, penalties, awards or administrative or judicial orders arising there from.

3. Jurying

- A Member must have 'Active' status before submitting pieces for a jury into a show.
- Pieces previously submitted can be resubmitted for jury, if they were not accepted as 'Qualifying' pieces.
- Works that have hung in a Chapter Show, either as a Non Qualifying or a Qualifying may subsequently be submitted to a National FCA juried show at the Federation Gallery.
- A jury fee per entry is charged at the discretion of the Chapter.
- General jurying guidelines are as per the Vancouver FCA Policies.
- Jurors that are members of the Arrowsmith Chapter will not be allowed to Jury Arrowsmith Chapter Shows unless unusual circumstances exist and subsequently will need Membership approval.

4. Copyright Requirements

- Pieces started or completed in a workshop, course or a class cannot be submitted to a jury.
- All images used in FCA shows must be under copyright of the artist submitting the artwork.
- Artwork that infringes on copyrighted material is not acceptable.

5. Jurying to Active Status

- Jurying to Active status is done through the Arrowsmith Chapter as well as the Vancouver FCA. You can obtain a printable application form at: http://artists.ca/files/3501/2016_Active_Application_Form.pdf
- You can also submit your application to the Federation of Canadian Artists, 1241 Cartwright Street, Vancouver, BC V6H 4B7. Phone (604) 681-2740
- In order to jury to Active status through the Arrowsmith Chapter, you must provide the membership coordinator with a copy of your National Supporting Membership receipt.
- A total of 3 original works of art, along with 7 other images must be submitted to the jury. For a member to achieve Active status, the majority of work must be of a quality that the juror deems good enough to be accepted into a Vancouver FCA juried show.
- To apply for Active status, you must be a supporting member. You must fill out a new membership application form.

- An applicant who is declined Active status can reapply in six month's time, unless a juror requests or allows an earlier date.

6. Exhibition Guidelines

- Once a member has a piece accepted in a Juried Show, the piece cannot be sold and/or withdrawn before the Show.
- All artists who have pieces in a show are encouraged to volunteer in some capacity during the show. A list of volunteer positions is available to choose from. Positions that remain unfilled will be assigned to members by the Show Committee.
- Arrowsmith may have up to 3 shows per year.
- The Show committee will determine the maximum number of works the show venue can accommodate and communicate that number to the members of the Chapter and the Show Jurors.
- See guidelines for Exhibition re: Wiring, Framing, etc. on the Vancouver website: http://artists.ca/member_resources/information_for_artists

7. Qualifying

- All pieces considered to be of a higher standard and quality and are acceptable to be shown in a National Show, allows members to work towards "Signature Status".
- Members must have seven different Qualifying Works over a four year period to apply for AFCA Status.
- A member can only count one Qualifying Work per show towards their "Signature" status.
- If a Work is accepted in both a National FCA Show and an Arrowsmith Chapter Show as a Qualifying Work, it will only count once towards application for Signature Status.
- Only 2 Chapter shows a year can be used towards application for Signature Status.
- Only 5 of the required 7 shows can be Chapter Shows. The other 2 Shows must be either National FCA Gallery Shows or an "equivalent" as defined by National FCA.

8. Best Of Show

- Best of Show choices includes all or a selection of First, Second and Third place, Honorable Mentions, Awards of Excellence, People's Choice and Sponsor's Choice.

9. Membership

Members must join as a "Supporting" member.

Membership Levels:

- **Supporting Member**

Open to any person anywhere, whether developing artist or layperson interested in visual arts, who is willing to comply with the FCA Constitution and Bylaws. These members may participate in all Federation activities and may hold elected office and belong to committees. Supporting members may not enter work in Shows.

- **Active Status**

Visual artists who are Supporting members are encouraged to apply for Active Status enabling them to enter most juried Shows and to apply to participate in Member Group Shows.

- **Associate AFCA Status**

Once a year a selection committee comprised of the Board of Governors may grant Associate status to an Active member whose work meets established artistic standards and criteria.

- **Senior SFCA Status**

Once a year a selection committee comprised of the Board of Governors may elect new Senior members who meet established artistic standards and criteria, from Associate members, Active members or other renowned artists who apply through sponsorship.

- Membership Dues expire on December 31 of each year.
- For a current listing of membership dues please go to our website at:
http://arrowsmithfca.ca/membership_info
- While the membership list is made available to all members, its use is restricted to only those purposes approved by the Executive.
- If a member does not pay his/her dues within 60 days from the end of the previous membership year, his/her membership is deemed to have lapsed at the end of the previous membership year.
- If a member does not pay his/her dues within the 60 days, advantages of membership in the Arrowsmith Chapter will be discontinued. This includes all privileges on the Arrowsmith Website.
- The Arrowsmith Chapter does not pro rate dues.
- You must be a member in good standing with the Arrowsmith Chapter to enter Chapter Shows and Chapter Workshops.
- You must be a member in good standing with Vancouver FCA to hold membership in the Arrowsmith Chapter.

10. Commissions

If Applicable, will be determined prior to individual venues.

11. Code Of Conduct

- Members will represent the Chapter with professionalism, dignity, pride and courtesy, and will conduct themselves in both Chapter Meetings and Shows with appropriate behavior.
- The Chapter is run by volunteers, respect and appreciation for their efforts is mandatory. Any difference of opinions or disagreements will be respectfully and privately discussed with at least one member of the executive present.
- Members are to treat each other, the public and other art groups at all time with respect and dignity.
- Verbal abuse will not be tolerated and will result in an expulsion warning. Should a second incident of verbal abuse by any one member occur, it will result in expulsion from the Chapter as per Vancouver FCA Policy Manual 2.3.1.
- Physical abuse in any form, either explicit or implied, will result in immediate expulsion from the Chapter as per Vancouver FCA Policy Manual 2.3.1.